

GEORGETOWN HERITAGE CENTER
GENERAL BUILDING USAGE POLICIES

- No attachments or use of adhesives may be made to the walls, ceilings, or chalkboards. With prior approval, special adhesives may be used on select surfaces of the building.
- Permanent furniture cannot be moved without prior approval. Rental furniture may be moved within the rented spaces only. Absolutely no furniture may leave the building premises.
- All children must have adult supervision.
- The Georgetown Heritage Center is not responsible for lost or stolen items.
- No open flames or other fire hazards on the premise (this includes but is not limited to candles and smoking.)
- No smoking, vaping, or other paraphernalia within building premises.
- Alcohol is not permitted on site without authorization from the Georgetown Trust for Conservation & Preservation.
- Rental agreement covers the agreed upon rental space and equipment only. The Clear Creek County Library District has permanent offices in the Georgetown Heritage Center. Additionally, we may have multiple renters in the building at once. Therefore, we ask that renters and guests please restrict themselves to the rooms agreed upon.
- Renters are responsible for trash and food cleanup unless renters are paying additional fees for items such as catering, trash removal, and cleaning.
- The Georgetown Heritage Center is ADA accessible. There are restrooms located in the basement, as well as one on the top floor.
- Amplified Sound Policy: volumes must remain between 75-80db from the back of any room. Our venue cannot accommodate bass amps, fully miked drum kits, and other heavily amplified devices. All amplified sound must be approved by GHC staff.
- The Clear Creek County Library District has an open wifi network. Renters may use the wifi at their own risk and responsibility.
- Dances are not permitted at the Georgetown Heritage Center.

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